

FIELD RISK ASSESSMENT CHECKLIST

Contact Information

Name	Status (ie. Undergrad, grad student etc.)	Email	Phone #	Address
Dates of trip	Fieldwork area/purpose of work	Address/phone in field		
2 people in Canada to be contacted in emergency (optional)				
Name (and relationship to you)	Address:	Phone #'s	Email	
Name (and relationship to you)	Address:	Phone #'s	Email	
Contact details in host country (for projects outside of Canada)				
Name of Host:	Address:	Phone #	Email	
Emergency/Insurance Details				
Emergency services number for your country of work:		Trip insurance policy No:	Insurance phone:	
Saint Mary's University department contact details				
Name of supervisor:		Name of others on trip:		
Email:				
Phone #:				

Please provide a summary detailing your proposed activities.

Please use the information below as a guide. If there are further topics of concern please add to this checklist.

Hazard Identification (potential)	Applicable? (Y/N)	Risk Analysis	Risk Management Plan
TRAVEL (Auto, boat, air)			
Vehicle Condition (<i>safety equipment, mechanical, tires, etc.</i>)			
Driver Qualification/Experience for location activity			
Route Conditions – Weather extremes			
Route Conditions - rough (inc. flat tires)			
Route Conditions - congestion			
Route Conditions - winding, limited sight line			
Pedestrians			
Intersections/Railroad Crossings			
HUMAN FACTORS/PARTICIPANT ACTIVITIES			
Hiking/Walking			
Climbing			
Lifting/Carrying			
Swimming/Snorkeling/SCUBA/Boating			
Digging/Trenching			
Use of Tools (including chipping)			
Extended Immobility (auto, boat, air)			
Fatigue/Dehydration			
Food Handling			
Language/Culture Differences			
Pre-Existing Physical/Medical Needs			
Separation of Individuals from Group			
Lack of Rest Stops/Facilities			
Individual Behaviors/Risk Acceptance			
Equipment Failure			
HEALTH (List hazards associated with personal health or health insurance, and the measures of eliminating or reducing the risks to acceptable levels. Examples to consider are: What diseases are prevalent? How far are you from medical care? Are there any personal health factors that could constitute a risk (ie. Allergies)? Do you have appropriate health-insurance coverage?)			

INHERENT TO THE COURSE ITSELF (list hazards associated with the nature of the course content itself and/or associated research)			
ENVIRONMENTAL HAZARDS (Natural) (List identified hazards associated with the environment, e.g. issues relating to weather; extreme heat/cold; water potability/availability; natural disasters such as earthquakes, wild animals.)			
Temperature Extremes (Hot/Cold)			
Uneven/Slippery Walking Surfaces			
Sharp Objects—rocks, coral, vegetation			
Heights/Drop-offs (including high elevation)			
Falling Objects/Obstructions			
Tight Spaces/Narrow Openings/Overhangs			
Darkness/Low Light			
Strong Sunlight (including sunburn)			
Foul Weather—wind, rain, snow, lightning, flash flood			
Fire Hazard			
Smoke/Dust/Fog			
Toxic/Allergic Sources (vegetation, pollen)			
Animals—insects, reptiles, mammals, other			
Water/Current—streams, waves, tides, depth			
ENVIRONMENTAL HAZARDS (Man-made)			
Vehicular Traffic—roads, railroads			
Bridges			
Fences			
Utility Lines			
Local Inhabitants (including hunters)			
Crowds/Spectators			
EMERGENCY RESPONSE			
Limited/Remote Medical Services			
Limited Communications			
LEGAL CONSIDERATIONS (List identified hazards associated with the laws and legal system of the country in which the activity is taking place, e.g. laws relating to drugs/ alcohol, sexuality, severity of punishment for crimes; nature of the legal system; obtaining legal assistance.)			